Applicable Laws and Regulations (only available in Italian)

Art. 1
CALL FOR APPLICATIONS TO PhD PROGRAMME

1. For the academic year 2021/2022 (37 cycle) the University of Pisa is accepting applications for the admission to National PhD Programme in Artificial Intelligence (Society Area), with administrative headquarters at the University of Pisa. Selection procedures and available PhD grants are available in the annexed form, being an integral part of this Call.

2. The National PhD Programme in Artificial Intelligence is carried out, under the coordination of the National Research Council (Consiglio Nazionale Ricerche – CNR) and the University of Pisa, through five Joint PhD Programmes. Each of the 5 PhD Programmes includes a leading university, as well as a large consortium of universities and research institutions. The 5 doctorates will focus on the foundational aspects of artificial intelligence. Specifically, five specialization areas are included in the national PhD programme in Artificial Intelligence, referring to as many doctorates with administrative headquarters at the following universities:
   - Health and life sciences, Università Campus Bio-Medico di Roma
   - Agriculture (agrifood) and environment, Università degli Studi di Napoli Federico II
   - Security and cybersecurity, Sapienza Università di Roma
   - Industria 4.0, Politecnico di Torino
   - Society, Università di Pisa.

3. For Society Area, the following institutions / universities participate in the PhD:
   - Consiglio Nazionale delle Ricerche
   - Università degli Studi di Firenze
   - Università degli Studi di Siena
   - Università di Modena e Reggio Emilia
   - Università di Trento
   - Scuola IMT Alti Studi Lucca
   - Scuola Normale Superiore di Pisa
   - Scuola Superiore Sant’Anna di Pisa di Pisa.

4. The University of Pisa is committed to achieve and promote equality of opportunity between men and women.

Art. 2
ORGANIZATION OF THE ACTIVITIES

1. PhD students are involved in a unique, joint and shared didactic-scientific project; they can carry out their research and training activities in the different venues of the universities / institutions involved in the national PhD programme. These PhD students are ensured the actual sharing of the facilities needed for their teaching and research activities aimed at performing their PhD project.

2. At the end of the Programme, after passing the final exam, the diploma of "National PhD Programme in Artificial Intelligence" is jointly issued by each administrative headquarters university, with the universities of the other four administrative headquarters, along with
their respective logo and that of the National Research Council (CNR). Moreover, the diploma will show the logos of the participating universities / institutions.

3. The educational activity of the Doctoral Programmes starts on the 1st of November of its first year and ends on the 31st of October 31st of its third year.

Art. 3
APPLICATION FOR ADMISSION

1. In order to apply and avoid to be excluded from the call, candidates are required to:
   a. apply online only by the mandatory deadline of July 23rd, 2021, 1.00 pm (Italian Time) providing the requested data at www.unipi.it/concorsodottorato and printing the receipt issued at the end of the procedure. No admission is allowed with the registration only and without application fee payment;
   b. pay the application fee of € 30,00 by the mandatory deadline of 23 July 2021 by PagoPA system which is accessible at the end of online procedure. As for the PhD programmes with more than one competition, the applicant will have to pay only one fee for all the interested competitions. If the application fee payment is made within the deadline but not completed yet, it will be valid pending the payment verification. The mere fee payment, set in point b, within the deadline (23 July 2021, h 11.59 pm) does not entail any admission to PhD Programmes. The application fee is never reimbursed except if the admission tests are not carried out because of the reasons in article 1, subparagraph 2 of this call.

Submission final receipt should be printed and kept application to certify the correct online application, along with the fee payment receipt (within the deadline).

2. The list of candidates admitted to the oral interview or written examination will be published at least one day before the event date at http://dottorato.unipi.it/ under “Admissions

3. Candidates who are attending a Medical Specialization School at the University of Pisa and intend to enrol in a PhD Programme for which the first year would coincide with the last year of the Specialization School (resulting in the possibility of requesting an abbreviation of the PhD Programme according to Art.12 of the PhD regulations), during the online application must upload, within the deadline of the call, a declaration listing the research activities already carried out during the Medical specialization school and attested by the Council of the School. The candidate will also have to send a communication to concorsodottorato@unipi.it - July 23rd, 2021 - in which she/he requests the abbreviation of the PhD programme because of the joint attendance.

4. By July 23rd, 2021 candidates who have a disability or a S.L.D. certificate may request the use of auxiliary aids or additional time during the admission test by downloading the appropriate form and following the procedures published respectively on the webpages
   - candidates who have a disability: https://www.unipi.it/index.php/usid/item/7817-assistenza-ai-concorsi-o-ai-test-di-valutazione;
   - Candidates who have a S.L.D. certificate: https://www.unipi.it/index.php/servizi-orientamento/item/1174.

Art. 4
ADMISSION REQUIREMENTS

1. Admission is granted to those who hold an academic qualification equivalent to the Italian "Laurea Magistrale/Specialistica" (e.g. Master Degree) awarded by 31 October 2021 as specified in the related annex. During the online procedure, if applying for PhD programmes
with reserved places for foreign citizens, candidates holding a Double Degree (Italian/foreign degree) or Joint Degree (awarded by an Italian and a foreign university) are required to choose, for all selection of the same PhD Programme, whether to participate with the Italian degree (thus waiving to any reserved places for candidates with foreign degrees), or with the foreign degree (thus applying only for the places reserved to foreign citizens).

2. Foreign academic degrees presented for application are subject to the evaluation of eligibility by the Selection Boards (valid only for the enrolment in the PhD program) in accordance with the relevant legislation in Italy and in the country where the title was awarded, and with the treaties or international agreements concerning the recognition of qualifications for the continuation of studies. The PhD Council will evaluate the equivalence of the level, the nature, the content and the academic rights (access to additional courses) compared to the Italian academic qualifications required for the admission to the PhD program. Such candidates shall submit the necessary documents in order to verify the academic qualifications (e.g. translation, legalization, declaration of value, the Diploma Supplement, Transcript of Records, certificates of ENIC-NARIC centers, etc.). The lack of such documents may undermine the evaluation of foreign qualification requested if the PhD Council is not able to deliberate on the above-mentioned equivalence.

3. The foreign academic qualification and all documentation will have to be transmitted (only by upload procedure) during the online application within the deadline (23rd July, 2021, 1:00 pm, Italian Time).

4. The University has the right to exclude at any time those candidates who do not fulfil the necessary requisites.

Art. 5
ADMISSION EXAMS

1. Admission to the PhD Programme is based on the assessment of:
   - the curriculum vitae and a research project. An overall motivated score should be assigned according to the criteria established by the Selection Committees during the preliminary meeting. For some PhD Programmes, the annexed form provides a minimum score for the curriculum to access to the next text.
   - an interview.

2. The test schedule and venue will be published on 15 July 2021 at [http://dottorato.unipi.it/](http://dottorato.unipi.it/) - "Admission".

3. The curriculum vitae, **signed and provided with a copy of a valid ID**, and the research project must be **only** uploaded during the online application submission, both written in Italian and/or English.

4. For the submission and subsequent assessment by the Selection Committee of any document about their academic and scientific curriculum at the University of Pisa candidates should explicitly request, **during the online application**, the ex-officio acquisition of the documents.

5. To take the written examination or the interview (also via videoconference) and avoid disqualification, candidates must compulsorily hold a valid identification document.

6. A candidate’s failure to attend the exams or videoconference will be considered equivalent to resigning from the application process.

7. The list of admitted candidates will be published on the University website, at [http://dottorato.unipi.it/](http://dottorato.unipi.it/) - "Admission". Entering the credentials provided during the application submission, admitted candidates log in a reserved area at
http://dottorato.unipi.it/ where the curriculum evaluation score and the tests’ outcome will be available.

8. Further notifications related to the selection procedures, including any amendment as for paragraph 2 of this article, will be exclusively published at http://dottorato.unipi.it/ - "Admission" by updating the Annex of the specific call for admission.

9. The Selection Boards will be nominated for each degree programme according to Art.10 of the PhD regulations.

10. The meetings of the Selection Committees can take place in-presence, entirely or in part, pursuant to the anti-contagion safety protocol of the University of Pisa. In the event one or more committee members attend remotely, it will be necessary to comply with the provisions of the current Regulations for the conduct of collegial meetings electronically and subsequent amendments, provided that:
   a) in the convocation it is specified that the meeting takes place in-presence, with the possibility of remote attendance of one or more committee members, indicating the possible operating procedures;
   b) names of the present members and those connected remotely, along with their the connection procedures, shall be entered in the meetings' minutes.

11. The meetings can also take place only remotely. In this event, all members will attend by using a video meeting platform and the Selection Committee shall comply with the provisions of the aforementioned Regulation.

12. The videoconference interviews of candidates will be held as follows:
   a) via video meeting platforms made available to the University, ensuring the simultaneous connection among the board members and each candidate, in accordance with the regulation on personal data protection and confidentiality. This shall be written in the interviews’ report.
   b) audio / video recording of the remotely held interviews is forbidden, as well as the broadcast of any audio / video record with any other tool than the platform.
   c) the interview shall be held publicly, forwarding to all candidates the event’s link and ensuring to any third party the possibility to attend using the link available at http://dottorato.unipi.it/ - "Admission"
   d) at the beginning of the session, candidates will receive the link to individually connect to a virtual classroom with the President and / or the Selection Committee Secretary. Candidates must show a valid identification document, to be reported in the session’s minute.
   e) after every interview, in a different virtual class from the previous one, the President must interrupt the connection with all but the Committee members in order to allow the Committee evaluation.

Art. 6

RANKING OF CANDIDATES AND ENROLMENT

1. The ranking list of candidates who have passed the test, highlighting those who have obtained a placement in the given PhD Programme (with or without a study grant) and those who are admitted in the supernumerary category referred to in Art.6, will be published on the following webpage: http://dottorato.unipi.it/ “Admissions” by September 30th, 2021. The ranking is defined according to the overall grade assigned to each candidate for the curriculum (including the research project evaluation, if any) and for the required exams.
2. In the event of equal ranking for the study grant, the most disadvantaged family-economic status will prevail. The family-economic status is assessed based on the ISEE certificate (Equivalent Economic Situation Indicator - Indicatore della Situazione Economica Equivalentemente), issued to the applicant and valid at the call publication date, in compliance with the Presidential Decree of the Council of Ministers – DPCM no. 159/2013, Art.8.

3. **To avoid losing their placement**, successful candidates (with or without a grant) must register within 7th October 2021 h 1.00 (Italian Time). In the event of non-enrolment or waives, the available places will be reassigned. Please check the enrolment deadlines below:

<table>
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<tr>
<th>ROUND OF PLACEMENT ASSIGNMENT</th>
<th>POSTING DATE</th>
<th>DEADLINE FOR ENROLMENT</th>
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<tr>
<td>I ROUND OF PLACEMENT ASSIGNMENT</td>
<td>19 OCTOBER 2021</td>
<td>BY H 1.00 22 OCTOBER 2021</td>
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<tr>
<td>I ROUND OF PLACEMENT ASSIGNMENT</td>
<td>26 OCTOBER 2021</td>
<td>BY H 1.00 29 OCTOBER 2021</td>
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<td>III ROUND OF PLACEMENT ASSIGNMENT</td>
<td>3 NOVEMBER 2021</td>
<td>BY H 1.00 8 NOVEMBER 2021</td>
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<td>IV ROUND OF PLACEMENT ASSIGNMENT</td>
<td>11 NOVEMBER 2021</td>
<td>BY H 1.00 15 NOVEMBER 2021</td>
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<td>V ROUND OF PLACEMENT ASSIGNMENT</td>
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<td>VI ROUND OF PLACEMENT ASSIGNMENT</td>
<td>24 NOVEMBER 2021</td>
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<td>VI ROUND OF PLACEMENT ASSIGNMENT</td>
<td>30 NOVEMBER 2021</td>
<td>BY H 1.00 6 DECEMBER 2021</td>
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<tr>
<td>VIII ROUND OF PLACEMENT ASSIGNMENT</td>
<td>9 DECEMBER 2021</td>
<td>BY H 1.00 14 DECEMBER 2021</td>
</tr>
<tr>
<td>IX ROUND OF PLACEMENT ASSIGNMENT</td>
<td>17 DECEMBER 2021</td>
<td>BY H 1.00 21 DECEMBER 2021</td>
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The list of follow-up candidates will be announced in the same way as the ranking list.

4. In case of non-registration or renunciation of a successful or eligible candidate, the following candidate in the ranking list will succeed, according to the dates assigned above. After 21 December 2021 and still within 31 December 2021, the ranking list proceeds only upon request of the PhD Council with no possibility for the PhD student to regain the study activities already done. In this case, the new placement assignment will be notified to the e-mail the candidate indicated in the application form.

5. Here following the documents to submit for the registration following the instructions that will be indicated at http://dottorato.unipi.it/-"Admission" by 30 September 2021:
   a) the Regional tax (or the tax exemption certificate) and the revenue stamp payment receipt;
   b) the complete registration form of the documents therein;
   c) enrolment form
   b) in the case of non-Community recipients, a valid permit / residence card;
   c) in the case of recipients holding a university degree obtained abroad, the original of the qualification.

As an alternative to the enrolment without a grant, successful candidates should send a declaration of their will to waive the right to enrol without grant and to be interested only in the enrolment with grant in the event of any change in the ranking order. The declaration
must be submitted as provided at http://dottorato.unipi.it/ - "Admission" by 30 September 2021.

6. The candidate is required to provide correct e-mail address for any personal communication. The University is not held responsible for any loss of correspondence due to erroneous contact information, to any delay in notifying a change of address or to any disruption due to third party action.

7. The attendance to the PhD programme, with or without grant, requires an exclusive and full-time participation. To perform external job activities, an authorization is required, as provided for by the University of Pisa Doctoral Programme Regulation, art. 14.

8. PhD students in the medical and veterinary area can, on request, participate in the clinical-assistance activity at affiliated public health facilities, only because they are strictly functional to the research project and subject to the authorization of the teaching body.

9. For incompatibility between PhD Programmes and other degree programmes, please see the University PhD Regulations, Article 14, paragraphs 4 and 5, available at https://www.unipi.it/phocadownload/regolamentiallegati/17regdori.pdf.

Art. 7

STUDY GRANT ALLOCATION

1. PhD grants are detailed in the annexed form, being an integral part hereof. In the event of specific-topic related grants, PhD grant holders are required to carry out the doctoral activity on the specific research topic at a specific venue, as set out in the annexed form. To this aim, candidates are allowed to express their own preferences regarding the venue and any specific research topic related to aforementioned grants, uploading the Annex B within the deadline of the call for application (13:00 on 23 July 2021); these preferences will not be binding for the purpose of the PhD grants allocation by the PhD Council.

2. The PhD council decides, in accordance with the rank of order, the assignment of the grants to the entitled candidates and these grants will then be conferred upon the disposition of the empowered director at the end of the ranking procedures.

3. In the event of waiver or non-enrolment of the successful candidate with grant, the available PhD grants will be reallocated following the candidates’ ranking list as set in the above Art. 5. PhD grant waiver (including specific-topic related grants) will be considered as lack of interest in any grant allocation.

4. If a grant is financed by an external entity, the commitments provided for in the agreement for the PhD student are to be fulfilled.

5. Those who have already benefitted, even partially, from a PhD grant or equivalent programme at the University of Pisa or at any other Italian university cannot receive another PhD grant.

6. For the academic year 2021/2022, the total gross annual recipient amount of the PhD grant is € 15,343.28. The grant is allocated only in the event of non-existence of incompatibility, as provided for by applicable laws, including the University PhD Regulations, article 12, paragraph 8. Since the grant allocation starts from 1 November 2021, the non-existence of incompatibility must remain in force from that date (1 November 2021), also in the event of subsequent allocation after ranking scroll.

7. The University cannot anticipate any payments related to doctoral grants in case of loans or co-financing not assured by bank guarantees, on behalf of public and private entities.
Therefore, the University will not pay the beneficiary for the sum to be paid by the external financier and not paid.

**Art. 8**

**CONTRIBUTIONS**

1. PhD students with grant are not required to pay the university tax but only the yearly regional tax.

**Art. 9**

**RESPONSIBLE PERSON FOR THE ADMISSION PROCESS AND HANDLING OF PERSONAL DATA**

1. The person in charge of the administrative procedure: Licia Del Corso.
2. According to the General Data Protection Regulation (GDPR) n.679/2016, personal data provided by the applicants will be collected by the University of Pisa with the purpose of coordinating the application process. These data will be handled also using automated processes in accordance with current laws referred to for all issues not specified within this call.

**Art. 10**

**ADVERTISEMENT OF THE CALL**

1. This call for the applications will be advertised at the following address: [http://dottorato.unipi.it/](http://dottorato.unipi.it/) “Admissions” and electronically advertised at the Pisa University’s site, at the European site of EURAXESS and at the Education Ministry site.
2. The call for the applications and the ranking of candidates will also be advertised on Pisa University’s official website: [http://alboufficiale.unipi.it/](http://alboufficiale.unipi.it/).

The Rector
Paolo Maria Mancarella